



## Guidelines for Ōtūmoetai College Students Instructions for Distance Learning

Dear Parents / Family / Whanau and Students

The following is intended to give guidance around how we will proceed for the next 4 weeks.

We will be trialing our online learning platform with Senior students on Thursday 26<sup>th</sup> and Friday 27<sup>th</sup> March.

No structured online learning is expected to take place during the school holidays as per the directive from the Ministry of Education. Please note that teachers will not be available during the school holidays.

Term 2 commences on Wednesday, 15<sup>th</sup> April.

Our collective wellbeing and resilience is paramount during these times and we acknowledge that working from home will no doubt create some challenges. We encourage resourcefulness, perseverance and optimism during this time.

### General Expectations for all students

1. Put your health and your family first.
2. From Wednesday 15<sup>th</sup> April, you are expected to log in to your Google Classrooms each day. Teachers will upload tasks/lessons one week in advance. Make sure that you check the classes that you would normally have that day.
3. Teachers will be providing good learning opportunities, engaging activities and work of value, so please try and complete all learning activities provided.
4. We will use one consistent platform (Google Classroom) for sharing learning activities. Teachers will be monitoring Google Classroom during school hours.
5. Do not expect staff to answer your questions straight away. Keep in mind that your teacher is responsible for up to 150 other students and will also be with their own families. Make sure you give them a fair amount of time to respond (24 hour turn around).
6. Teachers may decide to set up video conferencing during your normal timetabled class time. If this is planned, it will be posted in Google Classroom Stream.
7. Continue with your learning as much as possible. Please don't stress about NCEA – we will be responsive to your needs as a learner.

## Additional guidelines for Junior Students

- English, Maths, Science and Social Studies classes will continue their learning as per the teacher's directions in their Google Classroom. This will include tasks and teaching material that is consistent with the overall planning of the department but will also include additional support for students in the form of specialist programmes for student self-learning. The aim is that students will have contact with their regular classroom teachers.
- Physical Education will be taught through a combined Google Classroom and the aim of this programme is to support student wellbeing.
- Option teachers will offer resources to their current students where practicable, as many of these subjects depend on student access to particular specialist resources not always available at home.
- Year 9 students will stay in their Term 1 option until we return back to school.

## Contact Information

First point of call for general enquiries – check our website (updated regularly).  
[www.otc.school.nz](http://www.otc.school.nz)

## Guidance

Concerned about your well-being, contact Counsellor Julie Sutton via [jsutton@otc.school.nz](mailto:jsutton@otc.school.nz)

Mental Health Foundation – [www.mentalhealth.org.nz](http://www.mentalhealth.org.nz)

## Concerned about your Health

Contact Healthline:

- Coronavirus related **0800 358 5453**
- General Health related **0800 611 116**

Kind wishes

**Ōtūmoetai College Senior Leadership Team**