

OTUMOETAI COLLEGE

NCEA GATEWAY CLASS LEVEL 2 & 3 – (L2GATE / L3GATE) 2019

GATEWAY CLASS – L2GATE / L3GATE					
<i>Course Relationship to the National Vocational Pathways</i>					
Construction & Infrastructure	Manufacturing & Technology	Primary Industries	Services Industries	Social & Community Services	Creative Industries
L2 0 L3 0	L2 2 L3 3	L2 12 L3 10	L2 3 L3 4	L2 18 L3 18	L2 0 L3 0
<i>Standards are taken from numerous areas dependent upon students' placements and as such change each year with each student</i>					
Course Entry	Students apply for entry and will be interviewed to decide suitability.				
Course Overview	Gateway builds the links between school and business and allows schools to offer structured workplace learning opportunities for senior students. The programme develops students' vocational skills while still at school. Students able to get first-hand experience of what it is like in the workforce, and also begin to gain the qualifications needed in today's job market. Through work experience; opportunities may open up, such as modern apprenticeship training and fulltime employment. Students on Gateway are generally out of school one day each week, for up to 10 weeks in a work environment, students must be prepared for this commitment.				
Assessment	This course will be assessed to a selection of Unit Standards and will focus on internally assessed standards primarily aiming towards completing NCEA and working towards Industrial Certificates. Students Credits are also possible available from organisations like Red Cross, Vertical Horizons / ITO'S. (Credits gained in this course align to one or more national qualification.)				
Time out of school	1 day per week for up to 10 weeks				

YEAR 12 GATEWAY NCEA LEVEL 2/3 2019

Course Overview: Gateway builds the links between school and business and allows schools to offer structured workplace learning opportunities for senior students. The programme develops students' vocational skills while still at school. Students able to get first-hand experience of what it is like in the workforce, and begin to gain the qualifications needed in today's job market. Through Gateway work experience, further opportunities may open up such as modern apprenticeship training and fulltime employment. Students on Gateway are generally out of school one day each week for up to 10 weeks in a work environment

Students are interviewed for their suitability for the programme. Students must be prepared for this commitment.

Qualifications: Unit Standards towards NCEA L1-2-3 and Industry Qualifications towards National Certificates and the Pathways Certificates

OR: Senior Students will also be able to access the Gateway Programme credits independent of this class as an addition to their other subjects.

This course will be assessed to a selection of Unit Standards and will focus on internally assessed standards primarily aiming towards completing NCEA and working towards Industrial Certificates.

Student's credits are also possible from other organisations like Red Cross, Vertical Horizons, Health / Safety / ITO's. Credits in this course align to one or more national qualifications.

Level 2 Gateway 2019

NUMBER	TITLE	CREDITS	VERSION
1294	Be interviewed in a formal interview	2	6b
1299	Be assertive in a range of specified situations	4	8b
3492	Write a short report	3	6a
4252	Produce a targeted CV (Curriculum Vitae)	2	7
4253	Demonstrate knowledge of job search skills	3	6a
4261	Identify legal rights and obligations in relation to registering and operating a private motor vehicle	3	5a
7123	Apply a problem solving method to a problem	2	6a
9677	Participate in a team or group which has an objective	3	9a
10780	Complete a work experience placement	3	4a
10781	Produce a plan for own future directions (1st)	3	5b
10791	Participate in an informal meeting	3	4a
12354	Describe legal implications of living in rented accommodation and means to prevent or resolve related problems	4	4a
12355	Demonstrate stress and ways of dealing with it	3	5a
12383	Explore career options and their implications	3	6a
24871	Complete workplace forms	2	3b

Level 2/3 Gateway 2019

NUMBER	TITLE	CREDITS	VERSION
1279	Write in plain English	3	6a
1296	Interview in an informal situation	3	6a
1980	Describe, from an employee perspective, ways of dealing with employment relationship problems	2	8a
2990	Read texts to research information	4	6a
3491	Write a report	4	6a
4251	Plan a career pathway (1 ST)	2	7a
9681	Contribute within a team or group which has an objective	3	6a
9694	Demonstrate and apply knowledge of communication process theory	5	7a

Level 3 Gateway 2019

NUMBER	TITLE	CREDITS	VERSION
11816	Respond to customer enquiries by writing in a range of contexts	4	4a
28098	Personal financial management – evaluate options to increase personal income (2 nd)	3	2a
28099	Personal financial management – analyze and compare credit options and recommend strategies to manage personal finances	3	2a
28100	Personal financial management – develop a plan to achieve a long-term personal financial goal(s)	4	2a
12360	Describe and explain emerging patterns of work	3	4b

ASSESSMENT PROCEDURES

1. ASSESSMENT OPPORTUNITIES

Students are expected to complete assessment activities on or before the date they are due. Students who fail to achieve an internally assessed standard may be given a further assessment opportunity. A further assessment opportunity will only be offered (a) to students who submitted work but failed to achieve the standard, (b) to students who unavoidably missed a scheduled internal assessment opportunity, and (c) only where practicable. The final decision as to whether a student will be offered a further assessment opportunity lies with the Head of Faculty.

In some instances, it may be that a further formal assessment opportunity may not be possible or may not be needed, as the ongoing collection of evidence by the teacher of the students' knowledge or skills may provide sufficient evidence. Such evidence, for example, may be collected by the teacher conferencing with the student. The collection of such evidence will be recorded by the teacher.

2. WORK DEADLINES AND LATENESS

All work must be handed in ***before the end of the school day*** on the date set. Work ***must be personally delivered*** to the teacher concerned. Work is ***not*** to be placed in teacher's pigeonhole or left on the teacher's desk.

All internal assessments must be completed on the set day, unless ***prior approval*** has been obtained from the Pathways teacher.

Assessment tasks handed in late, without prior approval, will not necessarily be accepted for marking. The decision to accept or not accept a late assessment task rests with the teacher. Students who fail to submit work for assessment will be recorded as "not submitted" and can expect to receive a "Not Achieved" for that standard.

Students entered in a Pathways course are entered in all standards being assessed as part of that course, unless they negotiate ***at the beginning of the year*** to be removed from particular standards. Students will need written parental permission to be removed from any standard.

3. APPEALS

Appeals against grades awarded should be made following the procedure outlined in the school policy on appeals. Students wishing to appeal a grade must do so within 48 hours of receiving notification of their assessed grade.

4. STORAGE OF STUDENT WORK

The Pathways Department will retain student assessment material until such time as it is no longer required for moderation purposes.

5. AUTHENTICITY

Except where specified for some group tasks, all work is to be your own work. Assessment tasks will require a signed statement of authentication from students.

6. MARKING & MODERATION

Student's work will be marked by their subject teacher following NCEA assessment schedules. For marking consistency, some assessment tasks may be marked by the same teacher for all classes, or two or more teachers may be each given a different section of the assessment to mark for all students. Moderation will take place at the beginning and end of marking to ensure consistency between classes.

7. RESOURCES & TEXTS

Texts can be loaned to students but remain the property of the Careers Department. Lost materials will be replaced by the student responsible at his/her own cost.

... AND FINALLY

The staff of the Pathways Department are here to help you make the most of your learning opportunities.

If in doubt, please ask!