



15.2 Meeting Agenda

A typical agenda will be as follows.

OPENING KARAKIA

1. Administration - Board of Trustees

- 1.1 Karakia and Welcome – Present and Apologies
- 1.2 Conflicts of Interests
- 1.3 Confirmation of Previous Committee Meeting Minutes
- 1.4 Action Schedule
- 1.5 Correspondence (Inward / Outward)

2. Items for Discussion

- 2.1 BOT discussion and decision items
- 2.2 Governance Policy Review

3. Management Reporting

- 3.1 Finance Report
- 3.2 Principal's Report
- 3.3 Property Report / Rebuild
- 3.4 Student Rep Report
- 3.5 Staff Rep Report
- 3.6 Discipline Report
- 3.7 Acknowledge and Accept Monitoring Reports

4. General Business

5. Confidential

- 5.1 Staffing

6. Meeting Closure

- 6.1 Close the meeting

Review schedule: June 2029