

Job Description - Gardener

This position is covered by the [School Caretakers, Cleaners & Canteen Staff Collective](#)

Position Title	Gardener
Reports to	Property Manager
Working Relationships	All Staff, Students, parents, visitors, contractors.

Employment Status: Part-Time 16.5 hours per week, 52 weeks per year

Purpose of the position

To carry out maintenance of the school gardens to ensure an attractive school environment.

Key Responsibilities	Appraisal Indicators
Maintenance of School Grounds	High standard maintained of grounds & gardens.

Tasks and Duties

Maintenance of School Grounds

- Weeding & spraying carparks, edging and garden beds.
- Pathways and gardens to be kept clear of litter & leaves.
- Garden areas to be maintained
- Pruning and planting.
- Assisting wider Property Team as directed by Property Manager

General Responsibilities

Health & Safety & Wellbeing

- Take responsibility for personal safety & wellbeing
- Contribute to a culture of teamwork, respect and collegiality amongst staff
- Contribute to a safe working & learning environment
 - Practicing safe work methods
 - Proper use of safety equipment
 - Active participation to eliminate & minimise workplace risks

Declaration:

Approved by:	
Date approved:	
Appointee	
Date:	
Reviewed By / Date:	