

## **Head of Department - Business & Digital Technologies**

**Full Time, Permanent  
2MU + 1 MMA**

Ōtūmoetai College is seeking a passionate and experienced educational leader to head our Business and Digital Technologies department, starting January 2026. This is an exciting opportunity to lead a well-established and high-performing faculty within one of Tauranga's most respected secondary schools.

With a roll of approximately 2000 students, Ōtūmoetai College is known for its strong academic achievement, excellent NZQA results, and supportive community. Our Commerce and Digital Technologies department is a small, collegial team of 5 educators, including full-time and part-time roles.

### **We are looking for a dynamic and visionary Head of Department who can:**

- Provide strong curriculum and pedagogical leadership in Commerce and Digital Technologies across Years 9–13.
- Lead and support a diverse team of teachers, including mentoring beginning teachers and overseeing professional learning.
- Manage faculty planning, NZQA compliance, internal assessment, resourcing, and budgeting.
- Champion the importance of Business and Digital Technologies in preparing students for a wide range of future pathways.
- Contribute to whole-school leadership and strategic direction.

The successful applicant will have demonstrated excellence in teaching and leadership, a collaborative approach to decision-making, and a commitment to fostering student achievement at all levels, including advanced learners and those requiring support with literacy and numeracy in a Business and Digital Technologies context.

Join us in a vibrant learning community in the heart of the Bay of Plenty, where innovation, wellbeing, and high expectations are valued.

**Applications close Friday 10 October 2025.**

Please send the required application form, cover letter and CV to:

Viv Couch, Principal's P.A

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